



# RIMT UNIVERSITY

Established by the Govt. of Punjab as per Act No. 31 of 2015 & under section 2(f) of the UGC , NAAC Accredited

Ref No. : RIMT/DRC/99//2024

Dated: 5-10-2024

**Subject: Duration of completion of Ph.D programme**

**Duration of the Programme :** As per University Ph.D regulations and UGC guidelines, Ph.D programme shall be for a minimum duration of three years including course work and maximum duration of six years.

**However, a scholar can seek formal extensions after three years for admission by following the prescribed guidelines as laid down by the university viz: -**

- 1. After three (3) years from the date of admission:** A scholar has to apply every extension on a prescribed application form at annexure-1 and pay the required extension fee as per Table (A).
- 2. After six (6) years from the date of admission:** A scholar has to apply on a prescribed application form (Annexure-2) for maximum extension of an additional two years through a process of re-registration and pay the required extension fee as per Table (A).
- 3. Provided further that, female Ph.D scholars and persons with disability (having more than 40% disability) may be allowed an additional extension of two years.;** however, the total period for completion of a Ph.D programme in such cases should not exceed ten (10) years from the date of admission..
- 4. Female Ph.D Scholars, may be provided Maternity Leave/Child Care Leave. for up to 240 days** in the entire duration of the Ph.D programme.

**Table -A Batch//Session-wise fee for extension of time for submission of Ph.D Thesis.**

<b>Period</b>	<b>Extension Fee (After 3 years) Amt. in Rs</b>	<b>Re-Registration Fee (one time) (after 6 years) Amt. in Rs.</b>
Prior 2022	5000 per semester	20000
After 2022	10000 per semester	20000

Sd/-  
Head DRC



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Form No. RIMT/DRC/PhD-Extn/20\_\_\_\_\_/

Dated: \_\_\_\_\_

## Application for Extension of Time for submission of Ph.D Thesis

To

The Dean Research/PVC  
Doctoral Research Centre  
RIMT University  
Mandi Gobindgarh

Respected Sir,

I hereby apply for extension of time for submission of my Ph.D. thesis and furnishing the following information:

1. Name of the Applicant (Scholar) (in CAPITAL letters):
2. Date of Admission :
3. Date of Registration : Reg./ ID No.:
4. Programme: Ph.D. in \_\_\_\_\_
5. Nationality: \_\_\_\_\_ 3a. Category (SC / ST / OBC / PH / Others):
6. Email Address:
7. Contact Number(s):
8. Department:
9. Campus:
10. Category (Full time/Part time):
11. Topic of Research:
12. Duration of Extension Sought:
13. Justification for the Duration of Extension Sought:

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14. Total prescribed fee for Ph.D (3 years) \_\_\_\_\_Amt(in Rs.) ; Fee Paid Till date \_\_\_\_\_Amt(in Rs.)

15. Name of the Guide : \_\_\_\_\_

Contact No.: \_\_\_\_\_ Email : \_\_\_\_\_

16. Paper Published \_\_\_\_\_; Conference Paper presented : \_\_\_\_\_

17. Progress of Research Work (till date): *Enclose a separate sheet duly signed by the research guide.*

18. Probable date of submitting the thesis:

**19. Declaration of the student/scholar:**

All the foregoing statements made by me are true to best of my knowledge. I have read the rules and regulations of this University and I will honourably abide by them in the true spirit.

Full Signature of the student/scholar with date

**20. Recommendation by the Research Guide of the applicant:**

I certify that Mr. \_\_\_\_\_ who is doing his / her research work for Ph.D. degree under my guidance would able to submit his/her thesis on or before the deadline mentioned by him/her. I therefore, recommend that his /her application for 'extension of time for submission of Ph.D. thesis' to be considered.

Date:

Full Signature of Research Guide

Office Seal

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**For Office Use only:**

The above-mentioned applicant is permitted / not permitted (*strike off whichever is not applicable*) for 'extension of time for submission of PhD thesis' for the period \_\_\_\_\_ to \_\_\_\_\_

Date:

Dean Research/PVC

Office Seal

Doctoral Research Center

RIMT University, Mandi Gobindgarh

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**Instructions:**

1. Enclose a typed/hand written research progress report (till date) duly signed by the scholar and his research guide.
2. Receipts of Fee deposited till date.



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## Application for Re-Registration for Ph. D.

School/Department: .....

Subject :.....

To,  
Head

Doctoral Research Center  
RIMT University, Mandi Gobindgarh.

Sir,

I hereby apply for re-registration to the Ph.D. Program, I have been admitted as a Research Student for Ph.D. program in the ..... (Name of the Research Center) under RIMT University.

Details as Below:

1. Name

.....

2. Father/Husband)

3. a) Gender :..... b) Nationality: .....

3. a) Date of Registration:

.....

b) Date of Submission of Synopsis (If applicable) :

.....

4. Correspondence Address:

.....

..... Mobile

No.:..... Email :.....

5. Name of the Guide:

.....

Mobile No.:..... Email :.....

6. Name of the Co-guide (If applicable) :

.....

7. Title of Research:

.....

.....

..... I declare that I have fulfilled and completed all the norms and requirements as per provisions of Ph.D. rules of the University and amended time to time.

Attached herewith copies of progress report duly signed by the guide

Place: .....

Date: .....

(Signature of the Student)

(P.T.O)



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## Recommendation of Research Supervisor (Guide)

I certify that Shri./Smt.....

is doing his / her research work for Ph.D. degree under my guidance. His / Her researchwork is in progress and he /she should be able to submit his/her thesis in due course. I declare that the candidate meet all the norms and requirements as per provisions of Ph.D. rules wide University circular No. \_\_\_\_

Dated \_\_\_\_\_ and amended time to time.

Therefore, recommend that his /her application for re-registration be considered.

Place: .....

.....

Date: .....

**Research Supervisor ( Guide )**

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## Recommendation of Research Centre

Mr/Ms/Mrs ..... registered for Ph.D.

program in the subject -..... under the supervision ofDr.

..... at our Doctoral Research Center (DRC) w.e.f. .... and,

his/her research work is in progress. Therefore, recommend that his /her application forre- registration be considered.

**(Head DRC)**

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The committee recommends that, the application of Mr/Ms/Mrs.....is

considered and the candidate be permitted/not permitted to re-register his/her name for Ph.D.

program for the period from.....to.....

Place: .....

**Pro-Vice-Chancellor**

Date: .....



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## ANNUAL PROGRESS REPORT FOR Ph.D CANDIDATES

<b>1. Name of the candidate</b>	
<b>2. Enrolment/Registration number:</b>	
<b>3. Discipline:</b>	
<b>4. Name of the Supervisor:</b>	
<b>5. Name of Co Supervisor</b>	
<b>5. Title of Thesis:</b>	
<b>6. Progress report for the session:</b>	
<b>7. Research activities performed in the last one year</b>	
<b>Semester –I</b> _____	<b>Semester-II</b> _____
<b>Semester –III</b> _____	<b>Semester-IV</b> _____
<b>Semester – V</b> _____	<b>Semester –VI</b> _____
<b>8. Brief summary of the research work carried in last one year ( 300 words) Attach as Annexure if required</b>	
<b>9. Research Papers Published in the refereed journals in last one year:</b>	
<b>10. Research Papers presented / Published in the Conference Proceedings in last one year:</b>	



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**11. Conferences/Seminars/workshops attended in the last one year:**

**12. Any other achievements (*Please attach separate sheets if required.*):**

It is certified that all information mentioned in the Annual progress report is correct to best of my knowledge.

Date:

Full Signature of the Applicant

Signature of the Supervisor with Seal

Signature of the Co-Supervisor with Seal

Name: \_\_\_\_\_

Name: \_\_\_\_\_

E-Mail-ID: \_\_\_\_\_

E-Mail-ID: \_\_\_\_\_

Contact detail: \_\_\_\_\_

Contact detail: \_\_\_\_\_