



# RIMT UNIVERSITY

"education for life"

Delhi-Jalandhar GT Road (NH1), Sirhind Side, Mandi Gobindgarh, Punjab - 147301 (India)

Ref.No.RIMT/R/24/14

Date:12-06-24

## Notification (Migration Policy)

### Scope:

- The policy cover the migration of students from any other University/Board/Institution (in and outside the State and Country) to the RIMT University and vice versa.
- Such migration will not be the right of a student though it is a permissible facility and hence not obligatory on the part of the university to allow.
- Such migration shall be allowed after the completion of 2<sup>nd</sup> semester but before the start of 3<sup>rd</sup> semester .Migration will be restricted to the 3rd semester only. After that, no migration will be allowed.
- The candidate should have appeared in examination of the first and second semester.
- There will be no migration in Postgraduate courses, because of the limited period of degree.
- There will be no migration in any Programme where duration is less than 3 years.
- Migration is not applicable to international students.
- The rules and regulations of admission or migration related to eligibility, fee structure, admission fee, registration fee and any other fee as applicable from time to time will be also applicable to the concerned student.
- No refund, transfer or adjustment of any fee and other charges will be allowed if migration is permitted.

### Migration from RIMT University to other University/Board/Institution:

- The student seeking migration from RIMT University will submit an application specifying the valid reason to Dean Academic Affairs for the approval from Vice Chancellor through Registrar.
- The student seeking NOC for migration from RIMT University should submit an application duly signed by him/her along with Rs. 50,000/- as migration fee.
- The student seeking migration from RIMT University will first clear all dues upto the date of submission of application for migration/(1<sup>st</sup> and 2<sup>nd</sup>

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semester) and then he/she will submit application to Dean Academic Affairs along with No dues slip.

- NOC will be issued by Registrar after verifying the application.

### **Migration to RIMT University from other University/Board/Institution:**

- The student should obtain No Objection Certificate (NOC) from the University/Board/Institution where he/she is presently studying.
- The student seeking migration from other University/Board/Institution to RIMT University should submit an application to the Dean Academic affairs with valid reasons duly signed by him/her along with the original NOC issued by the University/Board/Institution last studied, Rs. 5000/- as migration fee and original and self attested grade cards of first and second semesters. Original grade cards will be returned immediately after verifying.
- Such migration will be subject to the availability of seat(s) in program in which migration is sought.
- In case applicants seeking migration are more than the vacancies available, migration will be allowed on the basis of merit.
- Change of discipline of study shall not be allowed under the migration policy.
- No student will be migrated if he/she has a reappear in any subject of previous University from where he/she is migrating.
- The student should submit syllabus of the program of previous university for mapping of subjects/courses with syllabus of RIMT University.
- The courses studied by the candidate must be mapped with the courses offered by RIMT University. Migration will not be allowed if the number of deficient courses are more than four of both the 1<sup>st</sup> and 2<sup>nd</sup> semester taken together. The student has to pass all those courses which are deficient, whenever they will be offered by the RIMT University. If classes for deficient papers can't be combined with the regular classes of the concerned semester, then the student may attend such classes during the summer/winter break before appearing in the examination for the concerned papers which is to be decided by the migration committee.
- Such students will be required to pay academic and assessment fee at the rate of Rs. 5000/- per subject for the deficient subjects at the time of registration of such subjects.
- In deciding the deficiency, special care will be taken that the deficiency is least in case of fundamental and essential courses. Study of these subjects will be essential rather than the variable contents. CGPA will be calculated based on credits which he/she has earned in RIMT University as per the scheme of RIMT University.
- New grade cards of 1<sup>st</sup> and 2<sup>nd</sup> semester will be issued by the RIMT University in case of deficient papers/subjects and migration case will be written on the back side of grade card. The grade cards will carry the deficient subjects cleared by the students at RIMT University plus the

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accepted subjects already cleared by the student in his/her previous University to ensure that the grade cards are in line with the scheme of respective programme of RIMT University.

- The student would be required to furnish an undertaking that he/she will attend the required classes and pass the courses which are not equivalent to courses of RIMT University.
- After confirmation of migration in RIMT University, student will deposit the full semester fee, security money and hostel / transport fee as applicable at the time of admission in RIMT University.

### **Migration for Ph.D. program**

Migration from other Universities to RIMT in Ph.D. Programme is generally not allowed. Only in special cases, acceptable to the University a research scholar pursuing Ph.D. programme in a recognized University may be allowed to migrate to RIMT University and Vice Versa on the following conditions:

- The application for migration in the Ph.D. at RIMT should be submitted to the Doctoral Research Centre in the prescribed form by the scholar himself/herself specifying the valid reason of migration.
- The candidate should be a bonafide registered research scholar of recognized University/Institution.
- The candidate should have met the following eligibility conditions at the time of his/her enrollment in the University/Institution where registered:
  - Minimum academic qualification as prescribed by the UGC.
  - Qualified NET or any other equivalent examination

OR

  - Qualified Entrance Test conducted by the University for admission to Ph.D.
- The candidate should have qualified the Ph.D. Course work of at least twelve credits (or as prescribed by UGC from time to time)
- The candidate had a minimum stay of one year in the University/Institution where enrolled.
- A candidate migrating to RIMT will be required to join in the 3<sup>rd</sup> semester and start his/her research work at the post-course work stage.
- If a candidate migrating to RIMT desires to work on his previous topic and synopsis, he/she may be allowed to join in the 4th semester provided he/she has done substantial research work duly verified by the supervisor and supported by quality publications.
- In such a case the candidate should submit a No Objection certificate issued by the Research Supervisor duly forwarded by the competent authority of the previous University.
- Migration will not be allowed in the 5th and 6th Semester

*John M/L*  
12/6/24

- Candidate should submit a status report on the research work completed as on date, duly verified by the research guide and Ph.D. Program coordinator of the previous University
- Every migrating candidate should submit a declaration in writing to abide by the research policies and regulation of the RIMT University.
- Acceptance of a candidate will be subject to availability of a seat/supervisor in the concerned discipline in RIMT
- Application complete in all respects as above shall be submitted by the Head of Doctoral Research Centre to the migration Committee for further processing.
- The student seeking NOC for migration from RIMT University should submit an application duly signed by him/her along with Rs. 50,000/- as migration fee and no dues slip.
- The student seeking migration to RIMT University should submit an application duly signed by him/her along with Rs. 5,000/- as migration fee.

### **Migration Committee:**

Following committee members will review the migration cases of students who are seeking migration to RIMT University from other University/Board/Institution and mapping of courses.

1. Dean Academics affairs(Chairperson)
2. Chairman of Board of studies of respective program.
3. Dean of respective school of studies.
4. Controller of Examination.
5. Deputy Registrar(Establishment).
6. Head Doctoral Research Centre(In case of Ph.D. migration).

Committee will submit its recommendation to the Registrar for approval from Pro Vice Chancellor and Vice Chancellor.

### **Information to authorities:**

After the confirmation of migration, cases must be informed to the office of Registrar, Pro Vice Chancellor, Vice Chancellor, Controller Of examination, Dean/HOD of the concerned school by the student section.

Jahid M2  
12/6/24

**Registrar**  
**RIMT University**  
**Mandi Gobindgarh**



Ref. No.: .....

Date.....

### **NOC FOR MIGRATION**

**(Migration from RIMT University to other University/Board/Institution)**

This is to certify that Ms/Mr.....

D/o, S/o .....University Roll No..... is a regular student of ..... Program of this University. She / he has applied for migration to .....University/Board/Institution. This University has no objection to her / him migration out of this University.

**Registrar**

Ref. No.:.....

Date.....

### **NOC FOR MIGRATION**

#### **(Migration to RIMT University from other University/Board/Institution)**

This is to certify that the RIMT University has..... (Number) of seats vacant in ..... Program.

This is further certified that the University has no objection to the migration of Ms./Mr..... D/o, S/o .....  
University Roll No..... a student of .....  
University/Board/Institution to this University in.....Program.

Registrar

**RIMT University, Mandi Gobindgarh**

**Application Form for Migration**

1. Name (in Capital Letters): - \_\_\_\_\_
2. Father's Name (in Capital Letters): - \_\_\_\_\_
3. Mother's Name (in Capital Letters): - \_\_\_\_\_
4. Roll No. : - \_\_\_\_\_
5. Program Name:- \_\_\_\_\_
5. Name of the Present University/Board/Institution:- \_\_\_\_\_
- (a) Result of 1<sup>st</sup> semester: - \_\_\_\_\_
- (b) Result of 2<sup>nd</sup> semester: - \_\_\_\_\_

Attach copy of Grade Card/Result notification

6. Give the reasons of the migration : -  
\_\_\_\_\_  
\_\_\_\_\_

7. Attach Attested copy of the Syllabus from where migration is sought

9. Payment of Migration Fees: - Rs. \_\_\_\_\_

Attach copy of University Receipt

10. Full Address of the Applicant (With Mobile No.): -  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: - \_\_\_\_\_

**Signature of the Candidate**

**(For Office Use Only)**

(Recommended / Not Recommended)

**Dean Academic Affairs**

**Registrar**

**RIMT University, Mandi Gobindgarh**  
**Application Form for Migration to Ph.D. Program**

1. Name (in Capital Letters) .....
2. Father's Name (in Capital Letters) .....
3. Mother's Name (in Capital Letters) .....
4. Name of the Present University/Board/Institution.....
5. Subject of Study .....
6. Roll No. ....
7. Educational/Professional Qualifications (Attach Copies of Grade Card)

Examination	University	Percentage of Marks /CGPA	Remarks
MA/MSc./M.Com/ M.Tech, etc			
Ph.D. Course Work			
Ph.D. Entrance			
NET, any other equivalent test indicate year month of qualifying			

8. Attach Copy of Course work Syllabus
9. Topic of Research and Copy of Synopsis (if approved)
10. Details of Research Work done (submit details duly verified by the supervisor and Coordinator Research of the previous University)
11. Details of Publication based on research work
  - 1.....
  - 2.....
  - 3.....(Submit copies of published research papers, indicating titles of papers, names of journals, volume, number, impact factor etc.
12. Payment of Migration Fees: Rs \_\_\_\_\_ attach copy of University Receipt .
13. Full Address of the Applicant (with mobile number)

Date

Signature of the Candidate

(For office use only)

Recommended /Not Recommended

Dean Academics Affairs

Registrar