

Minutes of Meeting

Ref. No. RIMT/IQAC/ADMIN/2021/180-A

Date: 22-6-2021

The 9th meeting of Internal Quality Assurance Cell (IQAC) of University was held on 16-6-2021 at 2.30pm through virtual/on line Mode.

The following members were present:

1. Dr. B.S Bhatia (Pro Vice Chancellor) - Chairperson
2. Prof. Rakesh Mohan, Registrar - Member

Expert in Quality Management

3. Prof. K.K. Uppal (University Business School, P.U. Chandigarh) - Member
4. Dr. Manjeet Pattra(Director IQAC, Punjabi University, Patiala: - Member

Teachers/Administrative representative

5. Dr. Mandeep Singh Bindra, Director Academic - Member
6. Prof. Vijay Christopher, Principal College of Architecture - Member
7. Dr. Sanjeev Mittal, Principal, School of Pharmaceutical Sciences - Member
8. Dr. Ashish Oberoi, Head, Department of CSE - Member
9. Dr. Mohinder Pal Sharma, Head, Department of Physics - Member
10. Dr. Tejinder Kaur, Professor, Department of Languages - Member
11. Dr. Sumita Vig, Principal, School of Education - Member
12. Dr. R.K. Maheshwari, Dean School of Management and Commerce- Coordinator/member

Secretary

At the outset, Vice Chancellor of the University, welcomed all the members in the 9th IQAC Meeting and expressed his gratitude to the all the members present. Thereafter, the Vice Chancellor asked Member Secretary to present the agenda items before the members.

The following agenda were discussed and deliberated upon for consideration

Agenda of 9thIQAC meeting

1. To confirm the minutes of 8th IQAC Meeting and to note down action taken report of the previous meeting of IQAC.

The minutes of 8thInternal Quality Assurance Cell (IQAC) meeting held on 2nd December, 2020, was circulated to the Hon'ble member of IQAC. No comment has been received from any from any member. *The minutes were unanimously confirmed*

2. To note down action taken report on the decisions of the previous meeting

Further, Coordinator IQAC presented the action taken report on the suggestions made during the 8thInternal Quality Assurance Cell (IQAC) meeting. - It was *noted down and approved as per detail given below: -*

Item No	Item Points	Action taken
2	Review of Academic Result and Action plan for e-Learning activities	Review was done and observations have been implemented.
3	Review of Industry Institute Interaction and Student's Placement	Review was done. All the staff members were asked to cooperate and guide the students in order to increase the placement of students.
4	To consider UGC letters for implementation in each University School/Departments <ul style="list-style-type: none"> • Guidelines on Academic Calendar for the First Year of UG and PG Students of the Universities for the Session 2020-21 in view of COVID-19 Pandemic • Guidelines for Re-Opening the Universities and Colleges Post Lockdown due to COVID-19 Pandemic • Organizing Webinars on Implementation of National Education Policy-2020. • Guidance document on Good Academic Research Practices (GARP) • guidelines on:"Curbing the menace of ragging in Higher Educational Institutions" • Guidelines on Prevention of Caste Based Discrimination in Higher Education Institutions • Guidelines on Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions 	Dean Academic (affairs) and all Nodal officer complied with UGC public notice as per point No. 4.

3. To introduce Value-Added and Skill enhancement courses, as a part of the curriculum in all University School/Departments (as per applicability)

Dean Academic affairs informed that Value added courses (Job Oriented Courses) were introduced as an extra credit courses for all semesters of the programmes in the University and shared evaluation pattern for the same.

4. Status of academic review meetings with Heads of University School/Departments.

Director Academic (Affairs) informed and suggested that: -

- As per discussion was undertaken regarding course objectives and learning outcomes and it was decided to hold a workshop for faculty members for a better understanding of the same.
- It was decided that all the departments must submit monthly report regarding completion of syllabus.

- Every department must submit action plan for each semester and all the committee's head's also must prepare action plan.
- It was decided that Solar Energy Tapping will be done on a bigger scale hence preparation for the same are needed.
- It was decided to construct more toilets and also to undertake construction of one more lift in order to make the campus disabled friendly.
- It was decided that various activities would be organised in order to develop overall personalities of students.
- Since the Academic Performance Index has undergone a change, it was suggested that the members of API scrutiny committee of the University should attend workshop in order to understand the changes to improve their efficiency.
- Students had a suggestion related to the maintenance cleanliness especially in ladies' room toilets and canteen which was taken in to consideration for further action.

Further, he informed that Collaborative activities with other institutions/ research establishment/industry for research and academic development of faculty and students are 38% more than the last year.

5. Preparation of NAAC-SSR and IIQA Accreditation documents.

NAAC coordinator shared that NAAC SSR data for the session 2020-21 was done except criteria 3 and 2 and 2021-22 are in process. He requested all the NAAC Core team members to collect the detail and documents as per NAAC format to all the University school/departments in time bound manner.

6. Review of Faculty Research Initiatives

Director Academic Affairs informed that University staff has :

- Published more research papers in UGC notified journals in 2021-22 till date as comparison to 2020-21.
- Published more Books/ chapters in edited volumes in the national/international conference-proceedings in 2021-22 till date as comparison to 2020-21.

7. RIMT DRI has to apply for Institution Innovation Council under Ministry of Education and to discuss the pilot projects under DESINNO - CoE. . Member Secretary informed that RIMT DRI has to apply for Institution Innovation Council under Ministry of Education and to discuss the pilot projects under DESINNO – CoE.

8. To present the feedback on curriculum received from students, alumni and staff on curriculum

Member Secretary presented the feedback received on curriculum from the students, alumni and staff. Further, it was suggested that some points are to be reframed in the existing feedback system. Individual Teachers' evolution in Feedback should be related to teaching -learning only. Remarks should be added. Teaching plan and compliance of the same should be maintained by the department.

9. To comply with UGC public notice regarding:

- Participation in Atal Ranking of Institutions on Innovation Achievements (ARIIA) 2021., published on 30-3-2021
- Adoption & Implementation of National Innovation and Startup Policy (NISP) and 3rd Phase Training, published on 25-5-2021
- Guidelines for Re-Opening of Universities and Colleges Post Lockdown due to COVID-19 Pandemic, published on 5-2-2021
- Blended Mode of Teaching and Learning, published on 20-5-2021
- Best Practices applied by Universities., published on 16-6-2021
- "Curbing the menace of ragging in Higher Educational Institutions" published on 22-3-2021
- Women Safety, published on 19-4-2021
- Internal Complaint Committee (ICC) and Gender Sensitization Programme, published on 10-6-2021
- Establishment of an Office for International Affairs., published on 13-1-2021
- World No Tobacco Day on 31st May, 2021
- Elimination of Single Use Plastic, Published on 09/06/2021

Director Academic affairs and coordinator IQAC was advised to comply all the UGC public notices and send report to the Vice Chancellor for the same.



Member Secretary