

Read and approved:

Date: 2-12-2022

Ref. No RIMT/IQAC/ADMIN/2022/642-A

MINUTES OF MEETING:

Time: 11.30AM

Venue: Board Room of Administrative Block, RIMT University, Mandi Gobindgarh

Meeting Title: 12th IQAC Meeting

Chair: Dr. B.S Bhatia, officiating Vice Chancellor, RIMT University.

Agenda of the Meeting:

1. Review of 11th IQAC meeting
2. Academic & Administrative audit
3. IIQA of 1st Cycle of NAAC
4. Collection of NIRF, AISHE data (Session 2021-22)
5. SOP for Preponderance of Admission Process for the academic session 2023-24

Agenda	Presented by	Meeting Minutes /Action taken/Decision taken	Responsibility
Welcome	IQAC Chairman	At the outset Dr. B.S. Bhatia (OVC) welcomed all the IQAC member to the 12 th IQAC Meeting and handed over to IQAC coordinator for the further proceedings	NA
Review of 11 th IQAC Meeting	IQAC Coordinator	<p>IQAC coordinator informed to the member that 11th IQAC meeting minutes are already been circulated to all the IQAC members. However, the important points discussed in the 11th IQAC meeting are as follows.</p> <ol style="list-style-type: none"> 1. Research development and Innovation- Discussed about the revised policies on R&D activities 2. Strengthening the quality publications 3. Energy and Green audit reports-Reports are ready. 4. Up gradation of ERP CollPoll Software modules is ready and few are under- process. 5. Annual Report format for Data Collection -Done 6. Status of Review of format prepared by IQAC committee for data collection related to NAAC, NIRF and AISHE-Implemented 7. Status of progress of NAAC Preparation for 1st Cycle. 8. Status of pilot projects under DESINNO and progress of RIMT-DRI activities. -Done. 9. Annual Report for the session 2021-22 -Done 	<p>Dr. Mandeep Singh Bandra (Director Academic)</p> <p>Dr. Ajay Rana, HoD Deptt of Mechanical Engg.)</p> <p>Dr. Rajiv Jindal (HoD Computer Science deptt</p>

Agenda	Presented by	Meeting Minutes /Action taken/Decision taken	Responsibility
Academic & Administrative audit.	IQAC Coordinator	IQAC coordinator informed to the meeting that as a regular practice Academic & Administrative audit is conducted already for the Odd Semester 2021-22. Academic and administrative audit is conducted by duly constituted Audit committee members The detailed report of the Academic & Administrative audit was presented, and the salient points of the report is discussed. It was informed to the gathering that the audit reports are given to the respective departments for their perusal and needful action.	Director Academic Affairs
IIQA for NAAC 1 st Cycle.	IQAC Coordinator	IQAC coordinator informed to the meeting that IIQA is the preliminary requirement before uploading the Self-Study Report (SSR) IIQA is ready for submission. IIQA contains few important aspects such as Institution profile, Number of programs offered by the institution, total number of students studying in the institution, total number of faculty members etc. provided in the IIQA. The data prepared for the submission of IIQA was presented to the IQAC and the approval was taken for submission of the data to the NAAC.	IQAC Coordinator
Organization of International Conference	IQAC Chairman	IQAC coordinator informed to the meeting that 5 th international conferences on "Contemporary Trends in Multi-Disciplinary Research: Sustainability, Challenges and Strategies was organized by the University Doctoral Research Center on 1 st December 2022.	Head Doctoral Research Center of University
Annual Report	IQAC Chairman	Annual Report of the University for the session 2022-23 was presented. Vice Chancellor appreciated the efforts of all the Deans/Directors/HoDs/Incharges for preparation of Annual report for the session 2022-23	NA
Feed Back Analysis and action taken on design and review of curriculum/syllabus	IQAC	IQAC presented the feedback analysis and action taken on design and review of curriculum/syllabus from various stakeholders i.e students, Faculty members, Industrialists, Employers, Experts and Alumni for the session 2021-22 as per annexure attached.	

Any other matters	IQAC members	<p>IQAC external members keen to know about the implementation of NEP. Regarding this the Director Academics explained the initiatives taken by the University regarding the NEP implementation.</p> <p>The Director Academic also appraised the meeting that most of the Activities and pedagogy followed in the University School/Department are in line with the NEP requirements and it will be convenient for the University to adopt to the changes as per demand.</p> <p>Suggestion from the IQAC external members</p> <ul style="list-style-type: none"> • To strengthening the industry institute interactions by external linkages with industry and universities was deliberated and the steps already taken by the institution was brought to the notice of the meeting. • IQAC chairman suggested to develop some student projects related to solve the problems in the campus like food waste, traffic congestion, rainwater harvesting etc. • Further, IQAC chairman informed the chief librarian to take initiative to increase the library usage by the faculty member 	NA
Vote of Thanks	IQAC Coordinator	<p>IQAC coordinator submitting gratitude to the member extended vote of thanks to all the external and internal members of the IQAC for active participation and extending their valuable guidance and suggestions to the IQAC for betterment of quality enhancement.</p>	NA

B. S. Bhanu

Chairman IQAC



[Signature]
Coordinator IQAC