



# CODE OF CONDUCT

RIMT UNIVERSITY, MANDI GOBINDGARH

PUNJAB

*Kahl M. L.*  
Registrar

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RIMT University  
Mandi Gobindgarh



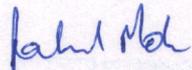
**RIMT-University, Mandi Gobindgarh**

**CODE OF CONDUCT**

**MAINTENANCE OF DISCIPLINE AMONG STUDENTS**

**1. DISCIPLINARY CONTROL OF STUDENTS**

- (1) Every student enrolled in the University shall be under disciplinary control of the University and its Departments/ Institutions/ Schools/ Constituent Units/ Centres;
- (2) At the time of admission, every student shall be required to sign a declaration that on admission, he submits himself to the disciplinary jurisdiction of the Vice-Chancellor and several Authorities of the University, its Departments/ Institutions/ Schools/ Constituent Units/ Centres who may be vested with the authority to exercise discipline under the Act, the Statutes, the Ordinances, the Regulations and guidelines that have been framed therein by the University.
- (3) All the Departments/ Institutions/ Schools/ Constituent Units/ Centres of the University shall be obligated to carry out instructions/directions issued under these Regulations, and to give assistance to the Vice-Chancellor to achieve the effective implementation of these Regulations.
- (4) The Heads of Departments/ Institutions/ Schools/ Constituent Units/ Centres of the University, Deans of Faculties, and Librarian shall have the authority over students in their respective Schools/ Institutions/ Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institutions/ Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Departments/ Institutions/ Schools/ Departments/ Constituent Units/ Centres as they may specify for these purposes.
- (5) Without prejudice to the powers of the Vice-Chancellor and the Dean, Students Welfare as aforesaid, detailed Guidelines for discipline and proper conduct shall be framed which may be supplemented, wherever necessary, by the Heads of Departments/ Institutions/ Schools/ Constituent Units/ Centres etc. as they may specify for these purposes and submit the same for approval by the Vice-Chancellor.

  
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- (6) Without prejudice to the generality of the power to maintain and enforce discipline under these Regulations, the following shall amount to act of indiscipline or misconduct on the part of a student of the University and its Departments/ Institutions/ Schools /Constituent Unit/ Centres
- (a) Physical assault or threat to use physical force against any member of the teaching and non-teaching staff of any Department/ Institution/ Schools/ Constituent Units/ Centres and against any student within the University.
  - (b) Unauthorisedly remaining absent from the class, test or examination or any other curricular or co-curricular activity which he is expected to participate in;
  - (c) Carrying of, use of or threat to use of any weapons;
  - (d) Misbehaviour or cruelty towards any other student, teacher or any other employee of the University, a School or institution;
  - (e) Use of drugs or other intoxicants except those prescribed by a qualified doctor;
  - (f) Any violation of the provisions of the Civil Rights Protection Act, 1976;
  - (g) Indulging in or encouraging violence or any conduct which involves moral turpitude;
  - (h) Any form of gambling;
  - (i) Discrimination against any student or a member of staff on grounds of caste, creed, language, place of origin, social and cultural background or any of them;
  - (j) Practicing casteism and untouchability in any form or inciting any other person to do so;
  - (k) Any act, whether verbal or otherwise, derogatory to women;
  - (l) Smoking, use of narcotics, possession and consumption of alcoholic beverages or gambling in any form;
  - (m) Any attempt at bribing or corruption of any manner or description;
  - (n) Wilful destruction of the property of the University or its Departments/ Institution/ School/ Constituent Unit/ Centre etc.;

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- (o) Behaving in rowdy, intemperate or disorderly manner in the premises of the University or School or the institution, as the case may be, or encouraging or inciting any other person to do so;
  - (p) Creating discord, ill-will or intolerance among the students on sectarian or communal grounds or inciting any other student to do so;
  - (q) Causing disruption of any manner of the academic functioning of the University system;
  - (r) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University or the School or the institution, as the case may be.
  - (s) Unpunctuality;
  - (t) Ragging
  - (u) Violation of the status, dignity and honour of students, in particular women students and those belonging to a scheduled caste or a scheduled tribe or other backward class;
  - (v) Any practice – whether verbal or otherwise, derogatory of women;
  - (w) Verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour of students;
  - (x) Indulging in or encouraging any form of disruptive activity connected with tests, examinations or any other activity of the University or the School or the institution, as the case may be.
- (7) The Vice-Chancellor may amend or add to the list of Act of Indiscipline, Misconduct and misbehaviour.

## 2. RAGGING

- (1) Ragging, in any form being illegal as per decision of Hon'ble Supreme Court of India, is strictly prohibited within the premises of the University, its Hostels, Departments/ Institutions/ Schools/ Constituent Units/ Centres and any part of University system as well as on public transport system. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under these Regulations.

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- (2) The acts or practices of ragging –
  - (a) involve physical assault or threat to use of physical force
  - (b) violate the status, dignity and honour of women students
  - (c) violate the status, dignity and honour of students belonging to the Scheduled Caste/Scheduled Tribe/Other backward Class
  - (d) expose students to ridicule and contempt and affect their self esteem
  - (e) entail verbal abuse and aggression, indecent gestures and obscene behaviour.
- (3) Abetment to ragging whether by way of any act, practice incitement of ragging will also mount to ragging.

### **3. PENALTIES FOR BREACH OF DISCIPLINE:**

- (1) Without prejudice to the generality of his powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as deemed appropriate by him the Vice-Chancellor, Heads of Departments/ Institutions as the case may be, may in the exercise of his powers aforesaid, order or direct that any student:
  - (a) be expelled from the University, college or institution, as the case may be, in which case he shall not be re-admitted to the University, college or institution from where he is expelled but it shall not preclude his admission to any other institution with the prior approval of the Vice-Chancellor; or
  - (c) be, for a stated period, rusticated in which case he shall not be admitted to the university or institution, till expiry of the period of rustication; or
  - (c) be not, for a stated period, admitted to a course or courses of study of the University; or
  - (d) be imposed with the fine of a specified amount of money; or
  - (e) be debarred from taking a University examination or examinations for one or more years.
- (2) The Vice-chancellor, in exercise of his powers aforesaid or on the recommendations of the Head of Department/ Institution /School, may also order

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or direct that the result of the student concerned of the examination or examinations at which he has appeared, be cancelled.

#### 4. PENALTIES FOR RAGGING

- (1) On receipt of a report or a determination by the relevant authority under these Regulations disclosing the occurrence of ragging incidents described in these regulations by the Vice Chancellor or by any authority under these Regulations, the student(s) involved in ragging, shall be expelled for a specified term, designated in the order. Non -students involved in reports of ragging will be proceeded with under the criminal law of India. Ex-Students involved in ragging and against whom necessary action is taken under these provisions, will also be rendered ineligible for a period of five years from seeking enrolment in any of the Institutions of the University against whom necessary action is taken under this provision, will be given post decisional hearing, with strict adherence to the regulations of natural justice.
- (2) In case any student who has obtained degrees or diplomas of the University is found guilty; under these Regulations, appropriate action will be taken under the provisions of the Statutes and Regulations relating to Conduct of Examinations.

#### 5. INSTRUCTIONS SPECIFIC TO HOSTELS

All the hostellers are required to maintain proper standards of behaviour which are expected from the students of a prestigious institution like us. They are expected to behave courteously and fairly with every one inside and outside the campus.

- (1) All hostellers are required to carry their valid identity cards issued to them by the University/Institute.
- (2) Smoking, consumption of alcoholic drinks, chewing of tobacco or related products, theft/stealing, vandalism/destruction of public property, gambling, unlawful assembly or gathering for the purpose of committing anything illegal, ragging, gossips, abusing, fighting and possession of illegal materials is strictly prohibited. Offenders are liable for appropriate legal action by the disciplinary committee as per University regulations.

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- (3) The University equally respects the rights of all and promote healthy interaction provided that no physical affection is shown between the opposite genders in public places and may invoke legal action in case any complaint is lodged. Where the students have any grievance, it should be resolved in a peaceful, dignified and amicable manner through the redressal mechanism of the University.
- (4) Candles and incense are fire hazards and are not permitted in the hostels. Combustible materials such as gasoline, paint thinner and oil lamps are also not permitted in the hostels. Similarly, bursting of crackers and/ or lighting of lamps or candles is banned. Residents are also expected to switch off all lights and fans, and electrical appliances including mosquito repelling machine if any before leaving their rooms. This is necessary to avoid and inadvertent fire.
- (5) Playing loud music and disturbing the quite atmosphere by any other means is not permitted as it disturbs the fellow hostel mates. Students may use earphones while listening to music. Playing of any kind of outdoor games inside the hostels/ corridor is also not permitted
- (6) Pets of any kind are prohibited in the hostels. Similarly feeding of stray animals is not allowed by the residents.
- (7) Students shall not be permitted to go out of the hostel with any person other than the parent/guardian or without the written/verbal consent of the parent/Guardian.
- (8) Students shall not use any kind of unauthorized electrical gadgets like iron, heater, audio player, fridge, personal cooler/ AC etc. inside his/her room. However, the use of electric kettle is permitted subject to the additional payment.
- (9) Students shall not conduct group meeting or circulate pamphlets/papers inside the hostels.
- (10) Students are strictly warned to abstain from any acts of anti-social/anti national activity in the hostel/University.
- (11) Any student found guilty of violating the University rules and regulations shall be dealt with severe punishments.
- (12) No male person (even father) shall be allowed to go/stay inside the Girl's Hostel without prior permission from the Hostel Warden.

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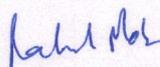
## 6. MAINTENANCE OF DISCIPLINE AMONG EMPLOYEES

All employees of RIMT-University are expected to follow the code of conduct prescribed by the University in letter and spirit. An employee is expected to conduct himself/herself in an exemplary manner in public and private life. It may not be possible to list all aspects of the code, but the following acts are clearly regarded as the violation of the code of conduct.

1. Habitual late coming and negligence of duty.
2. Use of abusive language, quarrelsome and riotous behavior.
3. Insubordination and defiance of lawful authority.
4. Disrespectful behavior, rumor-mongering and character assassination.
5. Making false accusations or assault either provoked or otherwise against any fellow employee.
6. Use of liquor or narcotics in the University premises.
7. Embezzlement of funds or misappropriation of University property or theft or fraud.
8. Mutilation/ destruction of University records and property.
9. Possession of weapons, explosives and other objectionable material in the University premises.
10. Indulging in or encouraging any form of malpractice connected with examination or other University activities.
11. Divulging confidential matters relating to University.
12. Obstructing other members of the staff from lawful duties and indulging in any sort of agitation to coerce or embarrass the University authorities.
13. Carrying on personal monetary transaction with the students and/ or with their parents.
14. Taking active part in politics without approval from authorities.
15. Propagating through teaching lessons or otherwise communal or sectarian outlook or inciting or allowing any student to indulge in communal or sectarian activity.
16. Sustained neglect in correcting class work or homework.
17. Sharing of any sensitive/secret information about the department or university with anyone outside the university.
18. Absence of prudence, dignity, honesty and discipline in day to day conduct and behavior in or outside the university which may adversely affect the reputation of the university.
19. Availing leave without following the prescribed procedure

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20. Failure to ensure safekeeping and return in good condition of all university property including funds obtained for any purpose.
21. Undertaking any coaching work on commercial basis without written permission of the authority.
22. Publishing any document anonymously or otherwise in one's own or any other person's name or in any communication to press or any public utterance or statement of fact or opinion:
  - i) Which involves an adverse criticism of any policy or action of the University.
  - ii) Which exploits the name of the University.
23. Organizing or attending any meeting during University hours except when he or she is required or permitted by the Head of the Department to do so.
24. Absenting from work even though present in the University premises or absent without leave. .
25. Indulging in acts and behavior in public and private life which shows the employee in bad light and a person of doubtful integrity and character.
26. Inadequate attention and lack of proper lecture preparation with regard to class work and de-motivating students in their academic pursuits.
27. Indulging in any kind of sexual harassment among the various categories of the staff and the students in the University. As per the guidelines of the Hon'ble Supreme Court of India, the sexual harassment shall include such unwelcome determined behaviors or by implications, as:
  - a) Physical contact and advances;
  - b) A deemed act or request for sexual favors;
  - c) Sexually colored remarks;
  - d) Showing pornography;
  - e) Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

  
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