

RIMT UNIVERSITY AND RIMT GROUP OF INSTITUTES:

HOSTEL POLICY AND RULES

General:-

Hostels are not merely an abode, but a 'home' away from for students. In that, they are intrinsic part of training for students to live an independent life in pursuit of their careers. In our endeavor for All-round Excellence, providing decent and congenial hostel facilities is a major Key Result Area.

1. Facilities Provided:-

Hostels on the RIMT Campus are a happy mix of air-conditioned and non-air conditioned (Cooler fitted) accommodation, and is available on single, double and triple sharing basis. All hostel have assured 24 X 7 electricity supply (backed by high capacity generators), internet facilities in all rooms, including Wi-Fi. In addition, all hostels have indoor games like carom, chess, gymnasium etc and outdoor games like volley ball, basketball, tennis badminton court, football and cricket grounds. The campus also has 'state of art' Swimming Pool and an Indoor Sports Complex having the facilities of a 20 lane shooting range, table-tennis, snooker and pool, squash.

2. Ragging:-

Ragging, being a punishable offence under law is banned, both inside and outside the campus. No leniency would be shown to any offender(s) and it implies strict disciplinary action, including withdrawal/ Suspension. Posters of the same are displayed prominently on campus with names and cell numbers of the RIMT Anti-Ragging Committee.

3. Smoking, Drinking or any type of Intoxication:-

RIMT is a NON-SMOKING, NO DRUG campus. Substance abuse, consumption of alcohol, smoking and chewing of tobacco or related products is strictly banned. Strict disciplinary action would be taken against anyone violating the rules on the subject.

4. Hostel Decorum:-

Playing of loud music and disturbing the quite atmosphere by any other means is not permitted as it disturbs the fellow hostel mates. You may use earphones while listening to music. Playing of any kind of outdoor games inside the hostels/ corridor is not permitted.

Anything which interferes with other students studies must be avoided at all times. Silence Hours will be observed from 10:00 P.M to 06:00 A.M on all days and no noise of any sort will be permitted during these hours. Residents are also advised that they must not go to others' room and disturb the inmates.

5. Fire Hazards and Safety:-

Candles are fire hazards and are not permitted in the hostels. Combustible materials such as gasoline, paint thinner and oil lamps are not permitted in the hostels. Similarly, bursting of crackers and/ or lighting of lamps or candles is banned. Residents are also expected to switch off all lights and fans, and electrical appliances including mosquito repelling machine if any before leaving their rooms. This is necessary to avoid and inadvertent fire.

In case of Fire: Residents must raise an alarm and call the hostel Caretaker and inform the Control Room at the Main Gate of the campus.

6. Attendance:-

No student would be allowed to stay away from his/her room during the night, if required to do so for a valid reason, prior permission of the Chief Warden would be sought in writing. Those applying for temporary leave, must clearly state the purpose, timing of going and return clearly, as also provide the address where he/she would be staying.

Regular Roll call would be taken at the appointed time under the Warden.

7. Discipline:-

On the part of the student, he/she needs to abide by the rules and regulations of the hostel and students behave in a befitting manner. The Chief Warden may refuse hostel facilities or remove a resident from the hostel at any time on disciplinary grounds and/ or in case of any unlawful activity. Under such circumstances, students may have to vacate their rooms at short notice. The Hostel Management reserves the right to break open any room which is not vacated, pack up the contents and store it. No complaints of breakage or loss will be entertained.

It is expected that students maintain the ensure upkeep of allotted rooms and common facilities- willful damage, loss and defacing is neither expected nor condoned. The Wardens have the right to fine the students in case of such violations.

8. Pets:-

Pets of any kind are prohibited in the hostels. Similarly feeding of stray animals is not allowed by the residents.

9. Safety of Cash and Valuables:-

The students are advised not to keep large amount of cash or valuables in the room. The student is responsible for the safety of his/ her belongings inside the room.

10.Allotment of Accommodation:-

As a principal, accommodation in hostels would be allotted on a “First Come First Served” basis and at the discretion of the Chief Warden, however, where administratively possible, pairing up of students as per their choice would be permitted. However, change of hostel in between the semester would not be permitted. Change of room, if and when requested would only be done after the written permission of the Chief Warden.

Residents who wish to vacate the hostel must give a written application to the Chief Warden. Only after being granted permission, would he/she meet the Caretaker for ensuring the necessary formalities/advice. Permission of the students’ Parents and Dean is mandatory formalities/advice. It is pertinent to point out that NO refund of Hostel fee would be granted between a semesters.

Students going home during the break would be required to deposit their room keys with the Warden to facilitate repair and maintenance during term breaks.

11.Residents are not allowed to accommodate friends/guests in their rooms- this would invite strict action against the residents.

All instructions/notices displayed on notice boards will be deemed to have been read by all residents and excuses for non-compliance will not be accepted. Residents are advised to look at the notice board every day to acquaint themselves with latest information/orders.

All students must read and understand rules for the hostel; he/she would be required to sign a copy on allotment of accommodation.

HOSTEL RULES

Students shall only be admitted to RIMT University hostels on payment of prescribed Hostel fees and as per eligibility conditions laid down by the management from time to time.

1. Student shall avail the hostel facility for the full academic session. Any student withdrawing this facility mid-session, shall forfeit any claim to his paid hostel fees, except for proportionate messing charges for the remaining period, which shall be reimbursed.
2. Students shall not be permitted to go out of the hostel with any person other than the parent/guardian or without the written/verbal consent of the parent/Guardian.
3. Students shall maintain strict discipline, as per rules, with the Hostel and the University premises.
4. They are expected to abstain from any detrimental/destructive, activities effecting the smooth functioning of the hostel, failure to do so will invite stringent disciplinary action.
5. Students are expected to keep his/her rooms clean and tidy. Photographs posters and pictures shall not be pasted or displayed on the wall of the room.
6. Students shall not use any kind of unauthorized electrical gadgets like iron, heater, audio player, fridge, personal cooler/ AC etc. inside his/her room.
7. Students are not allowed to possess/use (including chewing) or use any kind of intoxicants like alcohol, cigarettes, drugs in any form within the hostel premises.
8. Students are forbidden from possession of any kind of weapons/explosives in hostel. If any student found guilty of possessing/using/dealing with such material, the management reserves the right to take stringent disciplinary action, against the student, including expulsion from Hostel, forfeiting his paid up Hostel fees.
9. Students shall not keep cash and/or any valuables with them in hostels. In case of loss/theft, management shall not be responsible.
10. Students shall be individually and collectively responsible for any loss/damages to any property of the University, as the case may be.
11. Ragging is a criminal offence and is strictly prohibited. Students shall not indulge directly or indirectly in any act of ragging inside/outside the hostel. If any student indulges in such an activity appropriate, severe disciplinary action shall be initiated against him/her, including suspension/ expulsion from the Hostel/University.
12. Students shall not stay in the hostel during the vacations except with written permission from appropriate higher authorities.

13. Students shall vacate the hostel on the closing day of each academic session and re-register his name for the ensuing session, if he so wishes, as a fresh entry each time as per rules laid down from time to time.
14. Students staying for University examinations pertaining to his/her course, shall have to take prior approval from the appropriate authorities of the management, in advance.
15. Students are mandatory dining members of their respective messes. They are instructed not to bring/use any type of food/beverages from outside the mess.
16. Students shall not carry food to the rooms. Wastage of food will be viewed seriously.
17. Students shall not enter the kitchen. Complaints regarding food or service may be to the notice of the warden/care taker/mess in charge.
18. All students shall be present in their rooms at the time of attendance at night. Absence at night shall warrant disciplinary action.
19. Students are strictly warned to abstain from any acts of anti-social/anti national activity in the hostel/University.
20. Students shall not conduct group meeting or circulate pamphlets/papers inside the hostels.
21. Students shall not entertain their Guests/Parents/Guardians in hostel rooms. Guests are not permitted to stay in the hostels without the prior permission from the management.
22. Students shall be responsible for the upkeep of the facilities like Gym, TV etc. within their respective hostels.
23. The warden and/ or any senior authority of the management have the right to inspect any hostel room, whenever necessary, and if situations warrants, in the absence of the occupant too.
24. Any student found guilty of breach of the above mentioned rules and regulations shall be dealt with severe punishments.

The above rules are subject to amendment from time to time, at the discretion of the management.

Additional Rules for Girls Hostels.

The Following rules in addition to the rules given out *ibid* will be ensured in girls hostels.

1. If any girl student boarder has to go to the town for any work, other than organized outing by the University, she must obtain prior permission from her parents, through the warden, for the same and must write the purpose, place, time of leaving and time of return in the out register held with the warden.
2. Girl student boarders are required to return to the hostel latest by 07:00 P.M during the months of March to October and latest by 05:30 P.M during the months of November to February.
3. A girl student boarder must obtain permission from appropriate authorities giving all the relevant details as required in the out pass register in an event of participation in curricular and /or extracurricular activities of the University beyond the working hours.
4. A girl Student must submit the names and addresses of the local guardian with their signature, if any, duly authorized by her parents, in presence of the warden, in the prescribed form available with Chief Warden during the time of admission itself.
5. No late night/overnight stay shall be permitted, whatsoever, except on compassionate medical grounds, when stay with parents shall be permitted.
6. Prior written permission of the Chief Warden, authenticated by the parents must be taken by a girl student for leaving to their homes other than during vacations.
7. No male person (even father) shall be allowed to go/stay inside the Girl's Hostel without prior permission from management. However regular maintenance staff/Inspecting authorities of the University are exceptions for entry work.
8. Bonafide visitors may meet the Girl student boarder outside the gate of the girls Hostel up to 06:00 P.M with the permission of the Hostel Warden/Chief Warden/ Dean Student Welfare (D.S.W.) /DAO.
9. Prior permission must be taken from the Chief warden/DAO regarding stay/accommodation of a female relative in the Girl' hostel. However, this practice shall not entertain except in medical emergencies.
10. All communications regarding any problem of a girl student boarder must be routed through the warden to the chief warden.
11. In the event of the warden of the Girl Hostel being on leave the girl student must contact the Chief Warden/DSW/DAO or any replacement nominated by the management.

12. On arrival of a relative, the security guard may allow entry, after due verification/ authentication, and then inform the warden and the girl student boarder through the caretaker.